

4-Step AI Fact-Check

Keep human review in control before AI-generated information is used at work.

01

Pause before you use

Don't paste AI output into an official document, email, or decision until you know it's accurate.

02

Verify key claims

Check important facts, figures, names, dates, and statistics with credible independent sources—not another AI tool.

03

Check the source logic

Look for gaps, contradictions, weak reasoning, or claims that seem too convenient.

04

Apply human judgment

Ask whether the result fits the audience and organizational policies—and whether using it could cause harm.

Before you use it: Is it accurate? Is it appropriate? Can you stand behind it?

Human + AI Workforce Training Program